

**Operation Foundation 2009 Planning Committee**  
**8/20/08 Minutes**

**Those present:** Paul and Nancy Fought, Chris Fought, Barb Donely, Matt Kreager, Doris Gerhan, Karen Lemire, Karen Lemire, Gene Lightner, Mayor Patty Fisel, and Dave Hilbish

**Christina Pena shared some thoughts in continuation from last meeting**

- kids under 14 have supervision
  - a mentor or a parent
  - On the application, have a place to indicate how old if under the age of 18.
- First aid bags with all the fixin's...the smaller kits were great, but maybe not enough if an emergency.
- Hand out water with a challenge not to waste (instead of just giving it out)
- Have a Command Center schedule for coordination of staffing.
- Application—entering volunteer info via internet. (when volunteer shows up to work...just fill out a liability waiver)
- Project leaders need business cards

**Volunteer Connections**—Karen and VC have meant so much for the function of Operation Foundation. VC is in danger of ceasing to exist. We were encouraged to know that we could write letters of validation and support for the existence of Volunteer Connections. Letter are to be handwritten, signed, and not a form letter...can be written "To Whom It May Concen"  
Here is the address to send your letter.

*Volunteer Connections*  
2094 N. State Road 9  
Albion, IN 46701

**501 C3 update**-Linda Ulrich (Dave Knopp's temporary replacement) communicated to Mayor Fisel about the possibility of using the Noble County Community Foundation's 501 c3 with a 10% administrative fee. Gene Lightner and Barb Donely discussed the idea of using the Woodland and Lakes 501 c3. There is a Woodland and Lakes organization meeting August 28<sup>th</sup>...Gene will represent Operation Foundation in reserving our interest in possibly pursuing things further with them. The idea it to find a 501 c3 to temporarily allow us to pursue fundraising and grants until Operation Foundation gets there own. Chris F. will be working with our mission and vision statement for our proposals to the Community Foundations and Woodland and Lakes.

**Parade**—12 noon, Monday, September 1<sup>st</sup>. Meet at Grand St. wearing your green shirt holding a sign or tool (bring something-paint brush, rake, shovel, etc). We will walk not only thanking our community for allowing us to serve them but letting them know there is still more work to be done.  
-Barb Donely is offering to drive the 4-wheeler with a trailer carrying the Command Center sign. Need donations for candy and kids to help pass out....maybe we could use 5 gallon buckets...or ice cream buckets?

Letters for streetscape grant—contact Wayne Fox, Building Commissioner if you want to send a letter still.

**Projects that are unfinished**

-Karen Lemire has received a list from Matt Kreager. She has helped organize volunteers to help finish some of these projects during the United Way's Day of Caring.

-Arnold's place—Painting's done! Thanks to Alan Beers---18 more hours! All that's needed now are the storms to be put back in. Matt K. needs a few good men sometime soon!

**Celebration Gathering for planning committee**—Barb Donely and Dave Hilbish will work on it.

**Command Center**—still some items to remove and cleaning to be done.

**Next meeting Sept 17<sup>th</sup> at Fashion Farm at 6:00 am!**